

**APPENDIX A:**  
**CHARGE CODE Format**

## **CHARGE CODE FORMAT**

After a thorough review of the legislative law structures, it was recommended that the present charge code be expanded from 14-characters to 22-characters. The 22-character format accurately reflects all existing codes. It is important to note that the NYS Division of Criminal Justice Services has agreed to long-term support for both the 14-character charge code and the 22-character charge code.

The supporting documentation is designed as a suggestion for converting and implementing the new standard. The attached contains:

- Description of Charge Code formats (page 2)
- Table of Crime Categories and Classes (page 3)
- Coded formats which reflect the 22-character Charge Code(page 4)
- Description of New York State Law Titles (page 11)

## DESCRIPTION OF CHARGE CODE FORMATS

**Data Element:** CHARGE

**Issue:** Expansion of the **Article & Section** field from 5 positions to 9 positions and **Subsection** from 2 positions to 6 positions to accommodate Non-State and Non-Penal laws.

### 14-Character Format

14 characters specified as follows:	Law Title	3AN	
	<b>Article &amp; Section</b>		<b>5AN</b>
	<b>Subsection</b>		<b>2AN</b>
	Statutory Class		1AN
	Category		1AN
	Attempt Indicator		1AN
	Degree		1N

### 22-Character Format

22 characters specified as follows:	Law Title	3AN	
	<b>Article &amp; Section</b>		<b>9AN</b>
	<b>Subsection</b>		<b>6AN</b>
	Statutory Class		1AN
	Category		1AN
	Degree		1N
	Attempt Indicator		1AN

Note: The 14 character format is maintained for historical purposes.

**CRIME CATEGORY EQUIVALENTS**

<u>CATEGORY</u>	<u>CODE</u>
Felony	F
Misdemeanor	M
Violation	V
Infraction	I
Offense	O
Unknown	U
Unspecified or Presumption	9

<u>STATUTORY CLASS</u>	<u>CODE</u>
Class A1 Felony	A
Class A2 Felony	A
Class A3 Felony (Historical)	A
Class A Felony	A
Class B Felony	B
Class C Felony	C
Class D Felony	D
Class E Felony	E
Class A Misdemeanor	A
Class B Misdemeanor	B
Unclassified Misdemeanor	U
Violations	Blank
Infractions	Blank

**FORMATS OF SECTION AND SUBSECTION FOR THE**  
**22-CHARACTER CHARGE CODE**

<u>TTL</u>	<u>SECTION NUMBER</u>	<u>SUB SEC</u>
ABC	999-XXX	99X
ACA	99.99	99X
AM	999-XX-99	99X
BL	9999-X	99X
BUS	9999-X	X9
CCL	999	99X
COR	999-X 999-X	99 X
CPL	999.99	99
CR	99-X	99X
CS	999-X 999X	99X 99X
DOM	999-X	99X
ECL	99-9999	99.99X
ED	9999-X	99X
EL	99-999	99
ENG	99-999	99X
EPT	99-9.9	X
EX	999-X	99X
FCA	9999.9 9999-X	99X 99X
GB	999-XXXX	99X
GCI	999-X	99X
GML	999-XX 999-XX	99 X

**FORMATS OF SECTION AND SUBSECTION FOR THE**  
**22-CHARACTER CHARGE CODE** (cont.)

<u>TTL</u>	<u>SECTION NUMBER</u>	<u>SUB SEC</u>
GOB	99-9999X	99X
HYL	999-X	99X
IN	9999	X99
IND	999-X	9
JUD	999-X	99X
LAB	999-X	99X
LL	999-X	99X
MD	999-X	99X
MHY	99,99 99	X99
MIL	999-X 999,999	99X X
MLR	999-X	99X
NAV	999-X	99X
NPC	9999-X	X9
PHL	9999-X	99X
PL	999,99	99X
POL	999-X	99X
PPL	999-X	99
PRL	99,99	99X
PSL	999-X	99X
RP	999-XX	99X
RPW	9999-X	99X
RR	999-X	99X

**FORMATS OF SECTION AND SUBSECTION FOR THE**  
**22-CHARACTER CHARGE CODE** (cont.)

<u>TTL</u>	<u>SECTION NUMBER</u>	<u>SUB SEC</u>
RSS	999-X	99X
SCC	999	
SW	999-X	99X
TAX	9999-XXX 9999-99	99X X99
TL	999-X	99X
TWN	999-X	99X
VTL	9999-X	99X X9
WC	999-XX	99X

VARIATIONS WHICH MAY OCCUR WITHIN EACH LAW TITLE

<u>TTL</u>	<u>SECTION NUMBER</u>	<u>SUB SEC</u>
ABC	999-XXX 999	99X 99
ACA	NONE	99X 99
AM	999-XX-99 999-XX 999	99X 99
BL	9999-X 9999	99X 99
BUS	9999-X 9999	X9 X
CCL	NONE	99X 99
COR	999-X 999	NONE
CPL	NONE	NONE
CR	99-X 99	99X 99
CS	999X 999-X 999	99X 99
DOM	999-X 999	99X 99
ECL	NONE	99,99 99X 99
ED	9999-X 9999	99X 99
EL	NONE	NONE
ENG	NONE	99X 99

**VARIATIONS WHICH MAY OCCUR WITHIN EACH LAW TITLE** (cont.)

<u>TTL</u>	<u>SECTION NUMBER</u>	<u>SUB SEC</u>
EPT	NONE	X9 X
EX	999-X 999	99X 99
FCA	9999.9 9999-X 9999	99X 99
GB	999-XXXX 999	99X 99
GCI	999-X 999	99X 99
GML	999-XX 999	NONE
GOB	99-9999 99-999 99-9999X	99X 99
HYL	999-X 999	99X 99
IN	NONE	X99
IND	999-X 999	NONE
JUD	999-X 999	99X 99
LAB	999-X 999	99X 99
LL	999-X 999	99X 99
MD	999-X 999	99X 99

VARIATIONS WHICH MAY OCCUR WITHIN EACH LAW TITLE

<u>TTL</u>	<u>SECTION NUMBER</u>	<u>SUB SEC</u>
MHY	NONE	X99 X 99
MIL	999-X 999,999 999	99X 99 X
MLR	999-X 999	99X 99
NAV	999-X 999	99X 99
NPC	9999-X 9999	X9 X
PHL	9999-X 9999	99X 99
PL	NONE	99X 99
POL	999-X 999	99X 99
PPL	999-X 999	99
PRL	NONE	99X 99
PSL	999-X 999	NONE
PRL	NONE	99X 99
PSL	999-X 999	99X 99
RP	999-XX 999	99X 99
RPW	9999-X 9999	99X 99

VARIATIONS WHICH MAY OCCUR WITHIN EACH LAW TITLE

<u>TTL</u>	<u>SECTION NUMBER</u>	<u>SUB SEC</u>
RR	999-X 999	99X 99
RSS	999-X 999	99X 99 X99 X
SCC	NONE	NONE
SW	999-X 999	99X 99
TAX	9999-XXX 9999-99 9999	99X 99 X99 X
TL	999-X 999	99X 99
TWN	999-X 999	99X 99
VTL	9999-X 9999	99X 99 X9 X
WC	999-XX 999	99X 99

## **ALL TITLES ON FILE**

**ALCOHOL BEVERAGE CONTROL LAW (ABC)** - This title is numbered 1 through 163 with some of the section numbers having alpha designators, the oddest being 101-BBB; therefore, this title would need seven characters in order to cover all section numbers. The subsections are numeric with some having alpha designators; since there are double digit subsections, three characters would be needed in order to handle all of the subsections properly.

**ARTS AND CULTURAL AFFAIRS (ACA)** - This title is numbered 3.01 through 61.13 with no alpha designators. Five characters would be adequate for section number depending upon whether the decimal point is to be carried on file. The subsections are numeric with some having alpha designators; since there are double digit subsections, three characters would be needed in order to handle all of the subsections properly.

**AGRICULTURE AND MARKETS (AM)** - This title is numbered 1 through 455 with some of the section numbers having alpha designators, and some having both alpha and additional numeric designations in the same section number (example 96-Z-32). The largest alpha designator is two characters and the largest additional numeric designator is also two characters; this should make the largest section number nine characters (999-AA-99). The subsections are numeric with some having alpha designators; since there are double digit subsections, three characters would be needed in order to handle all of the subsections properly.

**BANKING (BL)** - This title is numbered 1 through 9019 with some of the section numbers having alpha designators, none of which exceed one alpha character. Six characters would allow all of section numbers to be encoded. The subsections are numeric with some having alpha designators; since there are double digit subsections, three characters would be needed in order to handle all of the subsections properly.

**BUSINESS CORPORATIONS (BUS)** - This title is numbered 101 through 1613 with some of the section numbers having alpha designators, none of which exceed one character. Six characters would be needed in order to cover all of the section numbers. The subsections are alphabetic consisting of one alpha character with some numeric designators, two characters would be needed in order to handle all of the subsections.

**COOPERATIVE CORPORATIONS (CCL)** - This title is numbered 1 through 123 with no alpha designators. Three characters would cover all of the section numbers. on file. The subsections are numeric with some having alpha designators; three characters would cover all of the subsections.

**CORRECTIONS (COR)** - This title is numbered 1 through 899 with some section numbers having alpha designators, none of which exceed one character. Five characters would cover all of the section numbers that presently exist. The subsections are both numeric and alphabetic with the numerics being no more than two characters long and the alphas not exceeding one character. Two characters will cover all of the subsections.

**CRIMINAL PROCEDURE (CPL)** - This title is numbered 1.00 through 730.70 with no alpha designators. Six characters would be adequate for section number depending on whether or not the decimal point is to be carried on file. The subsections are numeric and do not exceed two characters.

**CIVIL RIGHTS (CR)** - This title is numbered 1 through 84 with some section numbers having a one character alpha designator; therefore, all section numbers. can be encoded using four characters. The subsections are numeric, none exceeding three characters.

## **ALL TITLES ON FILE** (cont.)

**CIVIL SERVICE (CS)** - This title is numbered 1 through 214 with some of the section numbers having alpha designators, none more than one character long; therefore, this title would need five characters in order to cover all section numbers. The subsections are numeric with some having alpha designators; since there are double digit subsections, three characters would be needed in order to handle all of the subsections properly.

**DOMESTIC RELATIONS (DOM)** - This title is numbered 1 through 253 with some of the section numbers having alpha designators, none more than one character long; therefore, this title would need five characters in order to cover all section numbers. The subsections are numeric with some having alpha designators; since there are double digit subsections, three characters would be needed in order to handle all of the subsections properly.

**ENVIRONMENTAL CONSERVATION (ECL)** - This title is numbered 1-0301 through 73-0602 with no alpha designators. Seven characters would be adequate for section number. The subsections are numeric with some having alpha designators; some of the subsections are numbered in a manner similar to the section numbers. (14.18, 9.5, etc.). It would, therefore, take five characters to carry all of the subsections.

**EDUCATION (ED)** - This title is numbered 1 through 8208 with some of the section numbers having alpha designators, none of which is larger than one character. Six characters would be needed in order to cover all of the section numbers. The subsections are numeric with some having alpha designators, three characters would be needed in order to handle all of the subsections properly.

**ELECTION LAW (EL)** - This title is numbered 1-100 through 17-170 with no alpha designators; therefore, six characters would be needed in order to cover all of the section numbers. The subsections are numbered and also have no alpha designators; none of the subsections exceed two characters.

**ENERGY (ENG)** - This title is numbered 1-103 through 21-106 with no alpha designators. Six characters would cover all of the section numbers. The subsections are numeric with alpha designators; three characters will be sufficient to handle all of the subsections.

**ESTATES POWERS AND TRUSTS (EPT)** - This title is numbered 1-1.1 through 13-3.6 with no alpha designators. Six characters would be adequate for section number. The subsections are alphabetic consisting of a single character; therefore, one character would be sufficient to carry all of the subsections.

**EXECUTIVE (EX)** - This title is numbered 1 through 975 with some of the section numbers having alpha designators, none of which is larger than one character. Five characters would be needed in order to cover all of the section numbers. The subsections are numeric with some having alpha designators, three characters would be needed in order to handle all of the subsections properly.

**FAMILY COURT ACT (FCA)** - This title is numbered 111 through 1120 with some alpha and some numeric designators, none of which exceed one character. Therefore, six characters should cover all of the section numbers. The subsections are numeric with some alpha designators; three characters would be needed in order to cover all of the subsections properly.

**GENERAL BUSINESS (GB)** - This title is numbered 1 through 864, some of which have alpha designators, none of which exceed four characters. Eight characters would be needed in order to cover all section numbers. The subsections are numeric with some having alpha designators; three characters would be sufficient to carry all the subsections.

**ALL TITLES ON FILE** (cont.)

**GENERAL CITY (GCI)** - This title is numbered 1 through 161 with some of the section numbers having alpha designators, none of which is larger than one character; five characters would be needed in order to cover all of the section numbers. Subsections are numeric with some having alpha designators; three characters would be needed in order to handle all of the subsections properly.

**GENERAL MUNICIPAL (GML)** - This title is numbered 3 through 975 with some alpha designators, some of which are two characters long. Therefore, six characters should cover all of the section numbers. The subsections are both numeric and alphabetic with none exceeding two characters.

**GENERAL OBLIGATIONS (GOB)** - This title is numbered 1-201 through 17-107 with some alpha designators

and with some of the section numbers having four characters after the hyphen and some only three; therefore up to seven characters will be needed in order to carry the section number. The subsections are numeric with some having alpha designators; three characters will cover all subsections.

**HIGHWAY LAW (HYL)** - This title is numbered 10 through 349-F with many alpha designators none exceeding one character, and one section number being 341\*\*. Five characters would cover all of the section numbers. The subsections are numeric with some alpha designators; three characters would cover all of the subsections.

**INSURANCE (IN)** - This title is numbered 104 through 9109 with no alpha designators; four characters would allow all of section numbers to be encoded. The subsections are alphabetic with some having numeric designators. If we assume that no one would want any more of a breakdown than alpha/number, three characters would be needed in order to handle all of the subsections properly. In actuality, there is a section/subsection numbered 4235 c1KiIVaa.

**INDIAN LAW (IND)** - This title is numbered 2 through 153 with some alpha designators; five characters would cover all of the section numbers. The subsections are numeric, none larger than one character.

**JUDICIARY (JUD)** - This title is numbered 2 through 854 with some section numbers having alpha designators, none of which exceed one character. Five characters would cover all of the section numbers that presently exist. The subsections are numeric with some having alpha designators. Three characters would cover all of the subsections.

**LABOR (LAB)** - This title is numbered 2 through 911 with some sections having alpha designators. Five characters would be adequate to encode all section numbers. The subsections are numeric with some having alpha designators. Three characters would cover all subsections.

**LIEN (LL)** - This title is numbered 2 through 250 with some section numbers having a one character alpha designator; therefore, all section numbers can be encoded using five characters. The subsections are numeric, with some having alpha designators; therefore, three characters would be needed in order to encode all of the subsections.

**MULTIPLE DWELLING (MD)** - This title is numbered 1 through 360, some of which have alpha designators, none of which exceed one character. Five characters would be needed in order to cover all section numbers. The subsections are numeric with some having alpha designators; three characters would be sufficient to carry all the subsections.

#### **ALL TITLES ON FILE** (cont.)

**MENTAL HYGIENE (MHY)** - This title is numbered 1.03 through 80.13 with none of the section numbers having alpha designators. Five characters would be needed in order to cover all of the section numbers. Subsections are alphabetic or numeric with some of the alpha subsections having numeric designators, three characters would be needed in order to handle all of the subsections properly.

**MILITARY (MIL)** - This title is numbered 1 through 327 with some alpha designators and some numeric designators none of which exceed three characters. Seven characters would cover all of the section numbers. The subsections are both numeric and alphabetic with some of the numeric ones having alpha designators. Three characters will cover all of the subsections.

**MULTIPLE RESIDENCE (MLR)** - This title is numbered 2 through 330 with some alpha designators; five characters will handle all of the section numbers. The subsections are numeric with some alpha designators; three characters will cover all of the subsections.

**NAVIGATION (NAV)** - This title is numbered 1 through 202 with some alpha designators, five characters would be needed in order to cover all of the section numbers. The subsections are numeric with some having alpha designators; three characters will cover all subsections.

**NOT-FOR-PROFIT CORPORATION (NPC)** - This title is numbered 103 through 1515 with some alpha designators; six characters would cover all of the section numbers. The subsections are alphabetic with numeric designators; two characters will handle all of the subsections.

**PUBLIC HEALTH (PHL)** - This title is numbered 2 through 5001 with some alpha designators; none larger than one character. Six characters would be adequate to encode all of the section numbers. The subsections are numeric with some having alpha designators; three characters would be needed in order to cover all subsections.

**PENAL (PL)** - This title is numbered 1.05 through 470.20 with no alpha designators. Six characters would cover all of the section numbers that presently exist. The subsections are numeric with some having alpha designators. Three characters will cover all of the subsections.

**PUBLIC OFFICERS (POL)** - This title is numbered 3 through 111 with some sections having alpha designators. Five characters would be adequate to encode all section numbers. The subsections are numeric with some having alpha designators. Three characters would cover all subsections.

**PERSONAL PROPERTY (PPL)** - This title is numbered 30 through 507 with some section numbers having a one character alpha designator; therefore, all section numbers can be encoded using five characters. The subsections are numeric, with no alpha designators; therefore, two characters would be needed in order to encode all of the subsections.

**PARKS AND RECREATION (PRL)** - This title is numbered 1.03 through 35.15, none with alpha designators. Five characters would cover all of the section numbers. The subsections are numeric with some having alpha designators; three characters would be sufficient to carry all the subsections.

**PUBLIC SERVICE (PSL)** - This title is numbered 2 through 153 with some sections having alpha designators; five characters would cover all of the section numbers. The subsections are numeric with some having alpha designators; three characters would cover all of the subsections.

#### **ALL TITLES ON FILE** (cont.)

**REAL PROPERTY (RP)** - This title is numbered 10 through 451 with some of the section numbers having alpha designators, some of which are two characters long. Six characters will be needed in order to cover all of the section numbers. Subsections are numeric with some having alpha designators, three characters would be needed in order to handle all of the subsections properly.

**RACING, PARI-MUTUAL WAGERING (RPW)** - This title is numbered 101 through 1012 with some alpha designators; six characters would handle all of the section numbers. The subsections are numeric with alpha designators; three characters will cover all of the subsections.

**RAILROAD (RR)** - This title is numbered 5 through 313 with some alpha designators, five characters should cover all of the section numbers. The subsections are numeric with no alpha designators; two characters will cover all of the subsections.

**RETIREMENT AND SOCIAL SECURITY (RSS)** - This title is numbered 2 through 615 with some alpha designators; five characters would handle all of the section numbers. Some of the subsections are alphabetic with numeric designators, and some are numeric with alpha designators; three characters will cover all of the subsections.

**SECOND CLASS CITIES (SCC)** - This title is numbered 3 through 251 with no alpha designators; three characters will cover all section numbers. There are no subsections in this title.

**SOCIAL SERVICES (SW)** - This title is numbered 5 through 481 with some alpha designators, five characters would be needed in order to cover all of the section numbers. The subsections are numeric with some having alpha designators; three characters will cover all subsections.

**TAX (TAX)** - This title is numbered 2 through 2026 with some alpha designators and some numeric designators; some of these designators are three characters long. Eight characters would be needed in order to cover all of the section numbers. Subsections are both numeric and alphabetic with the numeric subsections having alpha designators, and the alpha subsections having numeric designators. Three characters would be needed in order to handle all of the subsections.

**TRANSPORTATION (TL)** - This title is numbered 2 through 428 with some alpha designators; five characters would cover all of the present section numbers. The subsections are numeric with some having alpha designators. Three characters would cover all subsections.

**TOWN (TWN)** - This title is numbered 10 through 327 with some alpha designators; five characters would cover all section numbers. The subsections are numeric with alpha designators; three characters would cover all of the subsections.

**VEHICLE AND TRAFFIC (VTL)** - This title is numbered 100 through 3013 with some sections having alpha designators. Six characters would be adequate to encode a section number. The subsections are numeric with some having alpha designators or alpha with numeric designators. Three characters would cover all subsections.

**WORKERS COMPENSATION (WC)** - This title is numbered 2 through 328 with some section numbers having alpha designators; none of which exceed two characters; therefore, all section numbers can be encoded using five characters. The subsections are numeric with some having alpha designators or alphabetic with numeric designators; therefore, three characters would cover all of the subsections.

**TABLE OF LAW TITLE EQUIVALENTS**

<u>LAW TITLE</u>	<u>EXT.</u>	<u>LAW TITLE</u>	<u>EXT.</u>
Administrative Code	AC		
Alcoholic Beverage Control	ABC	Second Class Cities	SCC
Agriculture & Markets	AM	Social Services	SW
Arts & Cultural Affairs	ACA	Tax	TAX
Banking	BL	Town Ordinance	TO
Business Corporations	BUS	Transportation	TL
Code of Criminal Procedure	CCP	Transportation Corp.	TC
Cooperative Corporations	CCL	Town	TWN
Conservation	CON	Unconsolidated	UN
Correction	COR	Motor Vehicle & Traffic VTL	
Criminal Procedure	CPL	Village Ordinance	VO
Civil Rights	CR	Workmen's Compensation	WC
Civil Service	CS		
Domestic Relations	DOM	NCIC Codes	
Environmental Conservation	ECL		
Education	ED		
Election	EL		
Energy	ENG		
Estates Powers & Trusts	EPT		
Executive	EX		
Family Court Act	FCA		

General Business	GB
General City	GCI
General Corporation	GCO
General Municipal	GML
General Obligations	GOB
Highway	HYL
Insurance	IN
Indian	IND
Judiciary	JUD
Labor	LAB
Lien	LL
Local	LOC
Multiple Dwelling	MD
Mental Hygiene	MHY
Military	MIL
Multiple Residence	MLR
Navigation	NAV
Not-For-Profit Corporation	NPC
Public Health	PHL
Public Officers	POL
Penal Law	PL
Personal Property	PPL
Parks & Recreation	PRL
Public Service	PSL
Real Property	RP
Racing, Pari-Mutual Wagering	RPW
Railroad	RR
Retirement and Soc. Security	RSS